



S.N.S Vidyapeeth, Motihari

MINUTES OF THE MEETING

BOARD OF GOVERNANCE

Date: 26Th june 2025

Time: 12:30

Venue: BOARD ROOM, SNS Vidyapeeth Polytechnic College

1. Members Present

1. **Mr.Alok Kumar Sharma** – Chairman
2. **Er.Saurabh Raj**– Principal
3. **Suresh Kumar Upadhyay** – Head of Department
4. **Rajiv Ranjan** – Faculty of CSE
5. **Ayush Kumar**– Faculty of ME
6. **Ashutosh priyaranjan** – Faculty of EE

2. Agenda of the Meeting

The meeting was convened to:

Discuss and approve the Fee Structure for Diploma (Regular3 Years) and (Lateral 2 Year) courses for the Academic Sessions 2023–2026 and 2024–2026 respectively.

3. Proceedings of the Meeting

The meeting was called to order by the Chairman, Mr. Alok Kumar Sharma, who welcomed all members of the Board and highlighted the importance of maintaining transparency, financial sustainability, and accessibility in framing the fee structure.

The Principal, Er. Saurabh Raj, presented the detailed fee proposal for:

- **Diploma (Regular 3 Years) – Session 2023–2026**
- **Diploma (Lateral Entry 2 Year) – Session 2024–2026**

The proposal included Registration Fees, Tuition Fees, Library Charges, Moot Court and Development Fees.

The Board discussed:

Principal In-charge
S. N. S. Vidyapeeth
Motihari, East Champaran

- Academic infrastructure and institutional development needs
- Library and moot court enhancement
- Faculty remuneration and administrative costs
- Student affordability and welfare considerations

After detailed deliberation and review of the proposed matrix, all members expressed satisfaction with the structure.

4. Approved Fee Structure

Fee Structure for 2026-27 (Regular Students)

Available Branches:

1. Civil Engineering
2. Mechanical Engineering
3. Electrical Engineering
4. Computer Science and Engineering
5. EV-Technology
6. Renewable Energy

Eligibility for Admission: Regular: 10th Pass with minimum 35% Marks

Fee Structure for 2026-27 (Regular Students)

| S. No. | Particular | 1 st Year Fee | 2 nd Year Fee | 3 rd Year Fee |
|---------------|-------------------------------|--------------------------|--------------------------|--------------------------|
| 1. | Admission Fee | 5000/- | | |
| 2. | Development Fee | 8000/- | | |
| 3. | Tuition Fee | 70000/- | 70000/- | 70000/- |
| 4. | Hostel Fee (Lodging &Fooding) | 54000/- | 54000/- | 54000/- |
| Total= | | 137000/- | 124000/- | 124000/- |

**Total Fee = Rs. 3,85,000/- with Hostel
= Rs. 2, 23,000/- without Hostel**

Note:

- Only Admission Fee to be submitted for students admitted through DRCC.

Documents Required:

1. 10th Marksheets (Original and one Xerox Copy Self Attested)
2. 10th Certificate (Original and one Xerox Copy Self Attested)
3. College/School Leaving Certificate (Original and one Xerox Copy Self Attested)
4. 6 Photographs
5. Aadhaar Card (Xerox Only)
6. Caste Certificate (If Applicable)

*Principal In-charge
S. N. S. Vidyapeeth
Motihari, East Champaran*



S.N.S Vidyapeeth, Motihari

Polytechnic College

Lateral Admission 2026-27

Available Branches:

1. Civil Engineering
2. Mechanical Engineering
3. Electrical Engineering
4. Computer Science and Engineering
5. EV-Technology
6. Renewable Energy

Eligibility for Admission: Lateral Entry: 12th/Inter with Math or ITI

Fee Structure for 2026-27 (Lateral Students)

| S. No. | Particular | 1 st Year Fee | 2 nd Year Fee |
|---------------|-------------------------------|--------------------------|--------------------------|
| 1. | Admission Fee | 5000/- | |
| 2. | Development Fee | 8000/- | |
| 3. | Tuition Fee | 70000/- | 70000/- |
| 4. | Hostel Fee (Lodging &Fooding) | 54000/- | 54000/- |
| Total= | | 137000/- | 124000/- |

**Total Fee = Rs. 2,61,000/- with Hostel
= Rs. 1, 53,000/- without Hostel**

Note:

1. One Year Fee not applicable for Lateral Entry (LE) Students.
2. Only Admission Fee to be submitted for students admitted through DRCC.

Documents Required:

1. 10th Marksheets (Original and one Xerox Copy Self Attested)
2. 10th Certificate (Original and one Xerox Copy Self Attested)
3. 12th /ITI Marksheets (Original and one Xerox Copy Self Attested)
4. 12th/ITI Certificate (Original and one Xerox Copy Self Attested)
5. College/School Leaving Certificate (Original and one Xerox Copy Self Attested)
6. 6 Photographs
7. Aadhaar Card (Xerox Only)
8. Caste Certificate (If Applicable)

[Handwritten Signature]
Principal In-charge
S. N. S. Vidyapeeth
Motihari, East Champaran

5. Resolution Passed

After detailed discussion, the following resolution was unanimously passed:

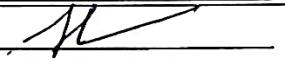
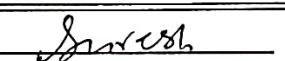
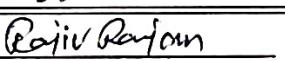
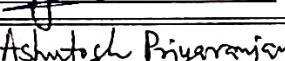
"Resolved that the Fee Structure for Diploma (Regular 3 Years) and (Lateral 2 Year) courses for the Academic Sessions 2023-2026 and 2024-2026 respectively.

The resolution was adopted unanimously by all members present.

6. Conclusion

There being no other matter to discuss, the Chairman thanked all members for their valuable suggestions and cooperation. The meeting concluded with a vote of thanks to the Chair.

Signatures

| Name | Designation | Signature |
|-----------------------|--------------------------|---|
| Alok Kumar Sharma | Chairman |  |
| Er. Saurabh Raj | Principal |  |
| Suresh Kumar Upadhyay | Head of Department (CSE) |  |
| Rajiv Ranjan | Faculty of CSE |  |
| Ayush Kumar | Faculty of ME |  |
| Ashutosh priyaranjan | Faculty of EE |  |

Principal In-charge
S. N. S. Vidyapeeth
Motihari, East Champaran